

BRICKENDONBURY

CONFERENCE CENTRE

2008 Conference Rates

The Jacobean Hall	Up to 100 max delegates theatre style
The Blue Room	30 max delegates theatre style
The Cedar Room	10 max delegates boardroom style

Daily Delegate Rate

For the daily tariff per delegate please contact us.
Rates include:

Refreshments both on arrival and during an afternoon recess
A choice of set luncheon menus (menu variations can be arranged)

Half day room rate

Price on request

Evening room rate

Price on request

Equipment and Visual Aid Facilities

The following visual aid facilities are available:

Digital and manual overhead projection and screen
Interactive White Board (Blue Room Only)
Slide projector and screen
Flipchart pad and marker pens

Any parties wishing to use this equipment should contact us and we will provide a quotation. Our conference office will also provide a quote for any additional equipment and services required.

Booking/Payment Procedures

The total amount must be paid within 30 days of invoice. In the event of cancellation (which must be made in writing) a cancellation fee of £25.00 + VAT may apply.

Please note that all costs are exclusive of VAT.

Please phone for individual quotations and 2008/2009 prices.

Brickendonbury Conference Centre, Brickendonbury, Hertford, SG13 8NL, UK.
Tel: +44 (0) 1992 585944 Fax: +44 (0) 1992 504248
www.brickendonbury.co.uk